

## GENERAL ASSEMBLY MEETING ESTABLISHING ORGANIZATION

### AGENDA:

1. Approval of members' list details and contributions amount
2. Approval of organization constitution statute and signatory
3. Voting committees and assigning responsibility.
4. AoB: Social current issues in environment, sharing experiences and general challenges of NGO.

### VENUE AND HOUR:

1. The meeting was taking place in Musanze – Katima Restaurant at 15h00'PM up to 17h30PM; on 12<sup>th</sup>August, 2025

### MEMBERS PRESENT:

1. The presents were of Eight members (8/8) no absent.

### ADOPTING THE STATUTES.

The following minutes were adopted by the participants after understanding and acceptance of statute:

#### 1. Approval of members' list details and contributions amount

The participants have got time for explanations and requirements for being member in Imboni Organization and obligations. After consulting the statute of this constitution (*Article4: members are the signatories of the Constitution of the organization. Ordinary members are physical persons who, upon request and after subscription to this constitution, are approved by the General Assembly. Loss of membership is caused by death, voluntary resignation, exclusion or dissolution of the Organization. Voluntary resignation is written and addressed to the President of the Executive Committee who submits it for approval by the General Assembly*). And (General Meeting) members have agreed to engage and sign statute, this gives automatic membership for every present. All members signed the statute minutes as requirements and compliances to fulfill. On the contribution amount, members agreed to be 1000Rwf per month or Rwf12,000 pAnnually some members paid their contribution cash.

#### 2. Approval of organization constitution statute and signatory:

The participants agreed the contents of this constitution statute and signed with present members after explanation of details in article from 1 to 8. They agreed that, this final copy should be shared as hard copies to every member's email both hard copy file in office of Imboni Organization, the meeting advised to the Secretary to keep that hard copy document as fundamental document to be filed and availed in the office premises.

*MM*



*sh & JM*

A red rectangular stamp with the word 'PAID' in the bottom left corner and 'RWF' in the top right corner. In the center, there is a handwritten signature in blue ink that appears to read 'P. Goo'.

**3. Voting committee (s) and assigning responsibilities (ELECTING LEADERS OF ORGANS).**

The committees were elected under the available positions by members themselves. And the responsibilities of both committees were detailed in statutes and other internal documents (Like: internal rules & regulations and code of conducts as detailed) respectively. The meeting agreed up on one year term all the elected members, then after one year election again for the compliance prescriptions under the **Article8** of the statute but also in general assemble meeting.

### Executive committee:

1. President- Legal Representative: IMANISHIMWE Vedaste votes 87.5%).
2. Deputy Representative: NKURIKIYUMUGISHA Jean Chrysostome , votes 75%).
3. Secretary and Treasurer: HAKUZIMANA Herve (votes 87.5%).

**Advisor or Concilis and Conflict resolution committee:**

1. Chair person: Nyakamwe Pacifique (votes 87.5%).
2. Vice Chair person : TWIZEYIMANA Beatrice (votes 75%).
3. And Secretary : Mukantabana Epiphanie (votes 87.5%).

### **Audit Committee:**

1. Mukantabana Epiphanie (votes 87.5%),
2. 2 Muvandimwe Innocent (votes 75%)
3. Nkundimana Daniel (votes 75%).

#### 4. AoB:

## **Social current issues in environment, sharing experiences and general challenges of NGO.**

Imboni Organization is Non Profit Organization (NGO) which has mission to promote and stimulate sustainable social protection. The core activities representing minor actions for improving life of wellbeing but if we carbolated with us and other stakeholders for understanding the necessity of building common future social protection. Sharing experiences and challenges we can overcome both challenges and issues through development a strong community resilient for especially most marginalized family (children and youths, parents in the poorest households) and area concerned in Rwanda. Where the needs are greatest, giving children a voice, particularly girls, changing lives and social norms for the better.

*Musanze on, 12/08/2025.*

### ***The Legal Representative of Imboni Organization***

Mr. MANISHIMWE Vedaste

Notary  
KALISA Moise

Notary  
**KALISA Moise**